

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**

**October 20, 2021 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:30 p.m. by Chairman Taylor at 500 Wheatfield Street. Roll Call was taken, and the following Directors were present:

Mitch Banas  
Joe Fonzi  
April Gampp  
Dave Gross

Garry Krause  
Nick Maniccia-Left 6:22 p.m.  
Andrea Moreau  
Art Pappas

Brian Pettit  
Douglas Taylor  
Amy Usiak

Excused: Amber Holycross  
Ed Janulionis

Stacy Kubit  
Robert Schmigel

Also Present: Community Development Director Laura Wilson

**Minutes Review**

The minutes from the September 15, 2021 Board Meeting were included in the Board packet. The board took a few minutes to review them.

*Resolution:* Moved by Director Gross,

That the Board of Directors approves the minutes of the September 15, 2021 Board Meeting.

Seconded by Director Moreau and unanimously approved.

**Treasurer's Report**

The September 2021 report was included in the Board packet. Director Moreau went over the details and answered all questions. The report indicated a total in all accounts to be \$420,928.32

**A/R Aging Summary:** Laura Wilson went over the A/R Aging Summary and answered all questions.

*Resolution:* Moved by Director Moreau,

That the LCDC send Lumber City Winery to collections due to nonpayment.

Seconded by Director Banas and unanimously approved.

*Resolution:* Moved by Director Banas,

That a motion is made to approve the September 2021 Treasurer Report.

Seconded by Director Gross and unanimously approved.

## **Committee Reports**

**Projects Review:** The Projects Review Committee held a meeting on October 6, 2021. Minutes from the meeting were included in the Board packet. Laura Wilson went over the details of the meeting and answered all questions.

**LCDC Project Summary Report:** The October 2021 report was included in the board packet. Laura Wilson went over the details of the report and answered all questions.

**Finance/Loan/Audit:** The Finance/Loan/Audit Committee held a meeting on October 7, 2021. Minutes from the meeting were included in the Board packet. Laura Wilson went over the details of the meeting and answered all questions.

*Resolution:* Moved by Director Pappas,

That the Board of Directors a \$35,000.00 CDBG CARES Act Grant/Loan to Pencil in the River Art Studios.

Seconded by Director Moreau and unanimously approved.

*Resolution:* Moved by Director Pettit,

That the Board of Directors approve \$5,100.00 for the EFPR Group to complete the 2021 LCDC Audit.

Seconded by Director Banas and unanimously approved.

Laura Wilson Presented the draft 2022 budget to the Board for review and discussion.

**Human Resources:** The Human Resources Committee did not hold a meeting. Director Pettit prepared a detailed breakdown of the HR Budget for the Board and answered all questions.

**Marketing:** The Marketing Committee did not have a meeting.

**Governance:** The Governance Committee did not have a meeting.

## **Old Business:**

**Downtown Revitalization Initiative (DRI) Interview:** Laura Wilson updated the Board on the interview.

**New York Main Street Technical Assistance-Streetscape/Public Art:** Laura Wilson updated the Board on the status of the project and answered all questions.

**New Business:**

*Resolution:* Moved by Director Gross,

That the Board of Directors approve The Financial Plan as written for submission to The Public Authorities Reporting Information System.

Seconded by Director Moreau and unanimously approved.

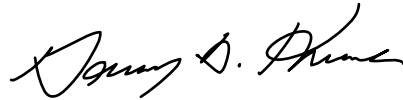
**LCDC Holiday Party:** Laura Wilson opened a discussion with the board about plans for the annual holiday party

**Other Activities:** 9/16 Erie Canalway Bike Path Public Engagement, 9/16 Meeting with the Carousel Apartments, 9/30 Chamber Economic Development Meeting, 10/6 DRI Interview, 10/13 Gateway Cities Promotion, 10/14 Fattey Beer Ribbon Cutting, 10/19 Microenterprise Public Hearing

The next LCDC Board meeting will be on November 17, 2021

There being no further business, a motion was made by Director Pettit to adjourn the board meeting at 6:50 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,



Garry Krause  
Secretary, LCDC  
October 20, 2021